

Policy Quick Links

PCard Policy:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-usnh-purchasing-card-guides>

Travel Policy:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-travel>

Contracted Vendors – USNH:

<http://finadmin.usnh.edu/forms/purchasing/contractlist.html>

Contracted Vendors – Keene State College:

<http://www.keene.edu/office/purchasing/assets/documents/contracted-vendor-list/download/>

Disputed Purchases Policy:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-111-disputed-pcard-purchase-process>

Generally Allowable Expenses While Traveling:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-013-misc-reimbursable-travel-expenses>

Generally Unallowable Expenses While Traveling:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-013-misc-reimbursable-travel-expenses>

Meals While Traveling:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-007-travel-meals>

Meals While Not Traveling:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/08-009-meals-and-entertainment>

PCard Documentation and Record Retention:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-110-documentation-and-record-retention>

Purchasing Card Violations and Consequences:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-104-purchasing-card-violations-and-consequences>

Receipt Documentation:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-110-documentation-and-record-retention>

Special Services Allowed on PCards Without an Exception:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-106-special-services-allowable-pcards>

Terms of PCard Use:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-101-usnh-pcard-introduction>

Vehicle Rental:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-010-vehicle-rental-expenses>

Vehicle Rental MasterRental Insurance Guidelines:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-103-what-can-pcard-be-used>

What Can the PCard be Used For?:

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-103-what-can-pcard-be-used>