

Meeting Book - 2023 April 20 Audit Committee

MEETING AGENDA - April 20, 2023 at 12:30pm

I. Meeting Information

Physical location: Keene State College, Alumni Center, Marketing CR 207

Call in: 1 646 876 9923

Meeting URL: <https://unh.zoom.us/j/99731029860>

Meeting ID: 997 3102 9860

If you need assistance or have trouble connecting please call 603-862-0918 or email tia.miller@usnh.edu

II. Audit Committee Members

Gregg Tewksbury, Chair, M. Jacqueline Eastwood, Vice Chair, Shawn N. Jasper, Joel Knounkou, Mackenzie Murphy, Peter T. Paul, Governor Sununu

III. Call to Order

12:30-12:35 pm

IV. Approval of Consent Agenda Items

A. Approve Minutes of January 19, 2023 Meeting

1. AC 01-19-2023 DRAFT Minutes.pdf

B. Receive Enterprise Risk Management (ERM) update on compliance risk

1. ERM update on compliance risk.pdf

C. Accept UNH NCAA Agreed Upon Procedures Report

1. University of New Hampshire Intercollegiate Athletics Program AUP 6 30 22.pdf

D. Accept Internal Audit Reports Issued

1. KSC Special Employee Payments Audit Report.pdf

12:35-1:05 pm

V. Items for Committee Consideration and Action

A. Approve appointment of CliftonLarsonAllen (CLA) as external auditors and CLA's Fiscal Year 2023 audit plan covering USNH financial statements and federal awards under Uniform Guidance (15 mins)

1. CLA FY23 Audit Planning presentation.pdf

2. CLA external auditors motion sheet.pdf

3. CLA engagement letter-statement of work.pdf

B. Approve Enterprise Risk Management (ERM) Annual Report and Assignment of Risks (15 mins)

1. ERM transition page.pdf

2. USNH ERM Report - GY2024 .pdf

3. ERM process and roles motion sheet for AC.pdf

1:05 -1:30 pm

VI. Items for Committee Consideration and Discussion

A. Receive USNH Environmental Health and Safety Council's 2022 Annual Report (15 mins)

1. EHS Presentation 2022.pdf

2. EHS Annual Report 2022.pdf

B. Internal Audit Update (5 mins)

1. USNH IA Staffing Analysis - April 2023.pdf

C. Receive Report on Conflict of Interest Process (5 mins)

1. Conflict of Interest Memo for Audit Committee April 2023.pdf

VII. Non-Public Session (if needed)

VIII. Other Business

A. Chair or Committee comments

B. Next scheduled meeting: June 22, 2023 at the University of New Hampshire in Durham

C. Adjourn