

# Meeting Book - 2022 March 3 Audit Committee Meeting

## MEETING AGENDA - March 3, 2022 at 12:30pm

### I. Meeting Information

Physical location:

Keene State College (masks required for all indoor spaces)

Young Student Center

Mabel Brown Room

Keene, NH 03431

Call in: 1 301 715 8592

Meeting URL: <https://unh.zoom.us/j/91662457599>

Meeting ID: 916 6245 7599

### II. Audit Committee Members

Alexander Walker, Chair, Gregg Tewksbury, Vice Chair, M. Jacqueline

Eastwood, Shawn Jasper, Mackenzie Murphy, Governor Sununu

### III. In the Unlikely Event of a Zoom Call Failure

Call: 1 877 228 3100

Participant Code: 638408

### IV. Call to Order

12:30-12:35 pm

### V. Approval of Consent Agenda Items

MOVED, that the Consent Agenda Items be approved.

#### A. Approve Minutes of October 22, 2021 Meeting

1. AC 10-22-2021 DRAFT minutes.pdf

#### B. Accept Internal Audit Reports Issued

1. UNH Spaulding Hall Project Cost Review Report.pdf
2. UNH Student Grades Audit Report.pdf
3. UNH Garage Inventory Audit Report.pdf
4. GSC Student Identity and Financial Verification Audit Report.pdf
5. PSU Financial Aid Data Security Review Report.pdf

#### C. Accept UNH NCAA Agreed Upon Procedures Report

1. UNH NCAA AUP Report.pdf

#### D. ERM Update on Change Management, Campus Safety, and Compliance

1. ERM Update - Change Management, Campus Safety, and Compliance.pdf

12:35-1:10 pm

### VI. Items for Committee Consideration and Action

A. Approve appointment of CliftonLarsonAllen (CLA) as external auditors and CLA's Fiscal Year 2022 audit plan covering USNH financial statements and federal awards under the Uniform Guidance (15 min)  
MOVED, on recommendation of the Chief Administrative Officer, that CliftonLarsonAllen LLP be confirmed as the external auditor for the University System of New Hampshire to provide audit services related to activities of fiscal year ending June 30, 2022.

1. CLA appointment-audit plan-engagement letter.pdf

B. Approve CY22 Internal Audit Plan/Review Internal Audit's CY21 Annual Report (20 min)

MOVED, on recommendation of the Chief Administrative Officer, that

the proposed Internal Audit Plan for CY22 be approved.

1. CY22 IA Plan-IA CY21 Annual Report.pdf

1:10-1:25 pm

**VII. Items for Committee Consideration and Discussion**

A. Internal Audit Charter Review (5 min)

1. IA charter and summary sheet.pdf

B. Review status of outstanding audit issues (5 min)

1. Status of outstanding audit issues with summary sheet.pdf

C. Ethics and Compliance Hotline and Fraud Reports Summary (5 mins)

1. Hotline and fraud summary 02-01-2022.pdf

**VIII. Non-Public Session (if needed)**

**IX. Other Business**

A. Chair or Committee comments

B. Next scheduled meeting: June 23, 2022 at the University of New Hampshire in Durham

C. Adjourn