

## Meeting Book - 2021 October 22 Audit Committee Meeting

### I. Meeting Information

Physical location:

Plymouth State University (masks required for all indoor spaces)

Merrill Place

Multipurpose Room A & B

14 Merrill Street

Plymouth, NH 03264

Call in: 1 646 876 9923

Meeting URL: <https://unh.zoom.us/j/92467918189>

Meeting ID: 924 6791 8189

### II. In the Unlikely Event of a Zoom Call Failure

Call: 1 877 228 3100

Participant Code: 638408

### III. Call to Order

10:30-10:35 am

### IV. Approval of Consent Agenda Items

MOVED, that the Consent Agenda Items be approved.

#### A. Approve Minutes of April 15, 2021 Meeting

1. April 15, 2021 AC Draft Minutes - 1

#### B. Accept FY21 Financial Statements and audit report/comments for UNH Foundation

1. UNHF FY21 Audited Financial Statements.pdf - 7

#### C. ERM Update on Information Technology and Security

1. ERM Update - Information Technology and Security.pdf - 35

#### D. Accept Internal Audit Reports Issued

1. KSC Admissions Data Security Review Report.pdf - 43
2. PSU Student Billing Audit Report.pdf - 55
3. UNH Undergraduate Admissions Data Security Review Report.pdf - 72

10:35-11:10 am

### V. Items for Committee Consideration and Action

#### A. Approve FY21 University System of New Hampshire Financial Statements (15 mins)

MOVED, on recommendation of the Chief Administrative Officer, that the USNH Financial Statements for the fiscal year ended June 30, 2021 be approved and forwarded to the Board of Trustees with the following recommended action:

MOVED, on recommendation of the Audit Committee, that the USNH Financial Statements for the fiscal year ended June 30, 2021 be accepted and forwarded to the Governor, the Legislative Fiscal Committee, and others as specified in state law RSA 187-A:22.

1. USNH FY21 Financial Highlights for AC.pdf - 84
2. USNH FY21 Financial Statements and motion sheet.pdf - 89

#### B. Review FY21 audit report and comments from CLA (15 mins)

1. CLA FY21 Audit Results Presentation.pdf - 125

#### C. Approve Audit Committee FY22 Meeting Schedule and Work Plan (5 mins)

MOVED, on recommendation of the Chief Administrative Officer, that the Audit Committee FY22 Meeting Schedule and Work Plan be

approved.

1. FY22 Meeting Schedule and Work Plan.pdf - 136

11:10-11:40 am

## **VI. Items for Committee Consideration and Discussion**

### **A. Title IX Annual Report (15 mins)**

1. Title IX Annual Update Presentation.pdf - 140
2. Title IX Report June 2021.pdf - 151
3. Title IX RSA 188-H-12 Data reporting forms 2021.pdf - 157

### **B. Results of Audit Committee's Self-assessment (5 mins)**

1. Audit Committee Evaluation Results 2021.pdf - 165

### **C. Review Audit Committee Charter (5 mins)**

1. AC charter and summary sheet.pdf - 167

### **D. Status of Outstanding Audit Issues (second semi-annual update) (5 mins)**

1. Status of outstanding audit issues and summary sheet.pdf - 171

11:40-11:45 am

## **VII. Non-Public Session (if needed)**

MOVED, that the Audit Committee go into non-public session for the purpose of discussing: (1) matters which if discussed in public would likely affect adversely the reputation of a person or persons, who are not members of this committee, (2) confidential, commercial, financial, and other information the disclosure of which would constitute a breach of privacy, and (3) consultation with legal counsel as authorized by RSA 91-A:2, I(b); 91-A:3, II(c), (i), and (l); and 91-A:5, IV.

## **VIII. Other Business**

### **A. Chair or Committee comments**

B. Next scheduled meeting: January 22, 2022 at Keene State College

### **C. Adjourn**