



## **BOARD OF TRUSTEES EXECUTIVE COMMITTEE**

### **Meeting by Videoconference**

**By Zoom Platform**  
(November 12, 2020)

**Meeting Minutes**  
(Approved, December 17, 2020)

**In Attendance:** Executive Committee Members (via video conference): Chair Joseph Morone, Vice Chair Jamie Burnett, Secretary Kass Ardinger, Todd Black, Cathy Green (for Jackie Eastwood), Chris Pope, Morgan Rutman, and Wally Stevens (for Alex Walker). Other Trustees: Amy Begg, Don Birx, Jim Dean, George Hansel, Todd Leach, Tyler Minnich, Mark Rubinstein, Marjorie Smith, Greg Tewksbury, Melinda Treadwell, David Westover, and Jonathan Melanson (for Governor Sununu). Staff members participating (via video conference): Lisa Thorne, Cathy Provencher, Karen Benincasa, Tia Miller, Jim McGrail, and Ron Rodgers. Member of the public observing (via video conference): Daniela Allee from New Hampshire Public Radio.

**Call to Order:** At 4:00 pm, Chair Morone called the meeting to order, had the roll called, and noted the presence of a quorum sufficient for the conduct of business.

**Conduct of a Telephonic Meeting:** Chair Morone made the following announcement regarding the conduct of a telephonic meeting and counting all members toward the quorum requirement whether or not physically present in the meeting location:

This meeting is being held by electronic means in conformance with the Governor's emergency declaration of March 13, 2020, and subsequent emergency orders, as well as the applicable provisions of the New Hampshire Right-to-Know Law, RSA 91-A. If during the conduct of this meeting, anyone has difficulty connecting or staying connected to the video or audio feed please contact Tia Miller at [tia.miller@usnh.edu](mailto:tia.miller@usnh.edu).

**Approval of Minutes.** On motion made by Cathy Green and seconded by Morgan Rutman, the committee unanimously approved the minutes of the meetings of September 17 and 24, 2020:

***VOTED,** that the Executive Committee approve the minutes of the Executive Committee meetings of September 17, 2020 and September 24, 2020, as presented.*

**Campus Updates and COVID Testing Dashboards:** Chair Morone called on the Presidents to provide updates on campus reopening and the COVID testing programs at their institutions. While the number of infections is increasing, it remains reasonably low, testing and contact tracing continue to be vigorous, and the end of the residential portion of the fall semester is within sight. Each of the institutions is planning for the spring semester, including start and end dates as well as spring break, if any. Chair Morone noted the need for a special meeting of the Executive Committee in early January to review the institutions' plans for the spring semester.

**Non-public Session:** At 4:45 pm, the Executive Committee voted to go into non-public session for the reasons described below. On motion made by Chair Morone and seconded by Trustee Burnett, the committee voted unanimously by roll call to go into non-public session:

*MOVED, that the Board of Trustees go into nonpublic session for the purpose of discussing personnel matters including the performance or compensation of one or more public employees and as authorized by RSA 91-A:3, II (a)*

**Executive Non-public Session:** At 4:51 pm, the committee voted to go into executive non-public session to discuss the annual performance evaluation of the USNH presidents and chancellor. On motion made by Trustee Burnett and seconded by Trustee Eastwood, the committee voted unanimously to go into executive non-public session:

*VOTED, that the Executive Committee go into executive nonpublic session as authorized by USNH Board Bylaws, Article V, Section 4g.*

**Return to Public Session:** At 5:35 pm, on motion duly made and seconded, the Executive Committee voted to return to public session. Chair Morone announced the committee took one vote while in non-public session. The motion was moved by Chair Morone, seconded by Trustee Burnett, and unanimously approved.

*MOVED, on recommendation of the Executive Compensation and Performance Review Committee, that the Executive Committee hereby approve the appointment of Catherine Provencher to the role of Chief Administrative Officer and Vice Chancellor, Financial Affairs and Treasurer of the University System of New Hampshire, effective 1/1/2021.*

No other votes were taken, or decisions made during the nonpublic session.

**Adjourn:** At 5:40 pm, Chair Morone called for further business and, hearing none, called for a motion to adjourn the meeting. The motion was duly moved, seconded, and unanimously approved. The meeting was adjourned.