Trustees present: Chair John Small, Vice Chair Joseph Morone, Secretary Amy Begg, Kassandra Spanos Ardinger, Robert Baines, Donald Birx, Todd Black, James Burnett III, James Dean, Jr., Frederick Dey, M. Jacqueline Eastwood, Cathy Green, Shawn Jasper, Todd Leach, Scott Mason, Christian Merheb, Kenneth Moulton, Christopher Pope, Mark Rubinstein, J. Morgan Rutman, Representative Marjorie Smith, Senate President Donna Soucy, Wallace Stevens, Melinda Treadwell

Participants: George Hansel, Mike Pilot, Carina Self, Tamara Von George, David Westover

Call to Order
Chair Small called the meeting to order at 8:30 a.m. He welcomed newly elected/appointed FY20 trustees in attendance: George Hansel, gubernatorial appointee; Mike Pilot, trustee-elect; Leo Shattuck, student trustee-elect; and David Westover, trustee-candidate.

Campus Presentation
Referencing Granite State College’s role in strengthening New Hampshire’s workforce, President Rubinstein invited Tamara Von George, dean of Undergraduate Studies, and Carina Self, dean of Graduate Studies and Academic Effectiveness, to talk about their efforts to align student learning with employer priorities. Informed by national expertise and employer survey data, GSC developed a General Education framework around broad knowledge and skill areas, with specified competencies and targets for demonstrated ability. GSC is midway through a multi-year process that will embed the framework in all courses and capstones, engage faculty in a process of continuous improvement, and provide students with an assessment portfolio of demonstrated skills-based knowledge that can be shared with prospective employers. Trustee Ardinger commended GSC’s work, noting its alignment with accreditation principles focused on student learning outcomes.

Chancellor’s Report
Chancellor Leach talked about the status of USNH’s state appropriation requests and provided an overview of the impact of potential legislative changes to UNIQUE scholarship and endowment fund designations. He presented information about college pricing and value perception and reviewed tuition trends for USNH institutions, which have held rate increases at or below inflation in recent years. He reviewed in-state freshman enrollment trends in the context of competition and the high rate of New Hampshire high school graduates leaving the state to attend college, and he affirmed the Administrative Board’s commitment to maintain in-state market share.

University System Student Board (USSB) Update
USSB chair and trustee, Christian Merheb, described USSB efforts to advance deeper engagement of students in the work of the Board to maximize their value added. Trustee Burnett suggested that the USSB could contribute student perspective to inform strategic discussions about high school graduate college-going patterns.

Presidents’ Reports
Chair Small called attention to the presidents’ reports provided in the advance meeting materials.
Board Minutes

The following motion was made by Chair Small, duly seconded, and approved.

VOTED, that the Board of Trustees approve the minutes of the meeting held on April 26, 2019.

Committee Reports

Chair Small called attention to the prior day committee meeting draft reports posted on the Board portal.

Executive Committee

Chair Small noted the absence of draft minutes and explained that the Executive Committee meeting originally planned for the prior day convened due to time constraints immediately before the full Board meeting. He identified action taken to approve an amendment to Board Bylaws regarding Executive Committee composition; and, in nonpublic session, discussion of matters pertaining to personnel and CEO compensation; and, following nonpublic session, action to seal the report of action taken while in nonpublic session until 5:00 p.m. on July 5, 2019.

Vice Chair Morone welcomed trustees interested in shaping the Board retreat agenda to attend the next Executive Committee meeting. [Post-meeting note: The committee next meets August 1, 2019, 10:00-2:00, System Office, Concord].

Audit Committee

Trustee Black, committee chair, provided an overview of the meeting, which had no action to bring before the Board.

Governance Committee

Trustee Ardinger, committee chair, provided an overview of the meeting and introduced the following actions.

Amendment to Board Bylaws regarding Executive Committee Composition

The following motion, made by Chair Small, was duly seconded, discussed, and approved by show of hands, with no votes opposed or abstained. The number of affirmative votes exceeded the minimum 14 required to amend the Bylaws.

VOTED, on recommendation of the Governance and Executive Committees, the Board of Trustees hereby approves the amendment to the Board’s Bylaws, Article V, Section 3a, as set forth in the meeting materials.

Adoption of Board Statement on Diversity and Inclusion

The following motion was made by Trustee Ardinger and was duly seconded. Chair Small read aloud the diversity statement. The motion was approved, with no votes opposed or abstained.

VOTED, on recommendation of the Governance Committee, the Board of Trustees hereby adopts the Board Statement on Diversity and Inclusion, as set forth in the meeting materials.

Trustee Ardinger stated that the intended motion seeking approval of an amendment to Board policy on the implementation of Student Trustee Election Law (BOT I.A) was withdrawn so that the matter could be taken up by the Administrative Board, which was charged with developing a recommendation for Governance Committee consideration.

Trustee Ardinger thanked trustees for their robust participation in the annual Board assessment surveys. She noted that the committee will further analyze some of the common threads reflected in the results.

Educational Excellence Committee

Trustee Dey, committee chair, provided an overview of the meeting, which had no action to bring before the Board.

Financial Affairs Committee

Vice Chair Morone, committee chair, provided an overview of the meeting and introduced the following actions.

UNH Foundation Budget for FY20

The following motion, made by Chair Small, was duly seconded, discussed, and approved, with no votes opposed or abstained.
VOTED, on recommendation of the Financial Affairs Committee, that the budget for the University of New Hampshire Foundation for Fiscal Year 2020 be approved, as set forth in the meeting materials.

**Keene Endowment Association Budget and Goals for FY20**

The following motion, made by Chair Small, was duly seconded, discussed, and approved, with no votes opposed or abstained.

VOTED, on recommendation of the Financial Affairs Committee, that the FY 2020 budget for the Keene Endowment Association be approved as summarized in the meeting materials.

**FY20 Operating Budget for the University System of New Hampshire**

The following motion, made by Chair Small, was duly seconded, discussed, and approved, with no votes opposed or abstained.

VOTED, on recommendation of the Financial Affairs Committee, that the operating budget for University System units applicable to the fiscal year beginning July 1, 2019, and ending June 30, 2020, (FY20) be approved by the Board of Trustees as presented in the meeting materials; AND FURTHER, that for/during FY20: 1. In the event the State operating appropriations authorized in law are higher or lower than currently included in the USNH operating budget, the budget will be adjusted to reflect the final amounts authorized by the State using the FY20 allocation method for the block grant or as directed by the State budget. 2. In the event budgeted revenues are not realized by individual campuses and the System as a whole, expense reductions will be made by the respective campuses and the System to maintain the campus and overall System operating margin percentages included in the meeting materials. 3. Campuses and the System Office are authorized to adjust revenues and expenses between the presented revenue and expense categories as needed to meet the operating margin % approved, as presented in the meeting materials.

**FY20 Capital Budget for the University System of New Hampshire**

The following motion, made by Chair Small, was duly seconded, discussed, and approved, with no votes opposed or abstained.

VOTED, on recommendation of the Financial Affairs Committee, that the capital budget for University System units applicable to the fiscal year beginning July 1, 2019, and ending June 30, 2020, (FY20) be approved by the Board of Trustees as presented in the meeting materials; AND FURTHER, that for/during FY20: 1. In the event the State capital appropriations authorized in law are higher or lower than currently included in the USNH capital budgets, the budgets will be adjusted to reflect the final amounts authorized by the State. 2. Campuses and the System Office are authorized to adjust individual capital project spending as needed assuming the total USNH annual capital budget funded by USNH sources in FY20 is not exceeded without additional approval and adjustments are compliant with Board of Trustees policy for capital projects.

**Finance Committee for Investments**

Trustee Rutman, committee chair, provided an overview of the meeting, which had no action to bring before the Board. He thanked outgoing Trustees Moulton and Dey for their work on the committee and made an appeal for governor-appointed trustees with investment expertise.

**Nominations Committee**

**Slate of Officers**

On a motion made by Trustee Moulton and duly seconded, the Board voted in favor of the following FY20 slate of Board officers and Nominations Committee members.
FY20 Board Officers – Chair: Trustee Joe Morone
Vice Chair: Trustee Jamie Burnett
Secretary: Trustee Kass Ardinger

Nominations Committee – Chair, two years: Trustee Chris Pope
Member, two years: Trustee Wally Stevens
Member, one year: Trustee Jackie Eastwood

**Administrative Board Strategic Retreat Outcomes and Recommendations**

Chancellor Leach, on behalf of the Administrative Board, presented an overview of its recent retreat focused on cost containment and revenue enhancement strategies. He stated that recommended strategies sought to leverage the intrinsic strengths and structure of a coordinated system of institutions, guided by their public mission and within the context of higher education market pressures. He presented eight priority recommendations and attendant goals in the following areas: continued IT consolidation; new administrative cost savings; in-state market-share stabilization; improved retention; new revenue-generating professional programs; course-sharing; development of a systemwide online strategy; and leveraging a system approach such as improved cross-campus referral to enhance enrollment. Trustees expressed support for the priorities overall and in particular for the latter three as being directly reliant on systemwide cooperation for success.

**Other Business**

A draft schedule of FY20 committee assignments was distributed. Conflicts or questions should be directed to elected FY20 Board officers.

**Closing Remarks**

Chair Small recognized and thanked outgoing Board and USSB members for their service: Christian Merheb and Nadia Hasan, student trustees; Hilary Grubbs, Tim Herbert, and Mackenzie Murphy, student representatives; and Trustees Bob Baines, Ted Dey, and Ken Moulton.

Chair-elect Morone cited the accomplishments of the Board under outgoing Chair Small’s leadership and thanked him for his dedicated service and contributions to the state of New Hampshire.

**Adjournment**

There being no further business, the meeting adjourned at 12:00 p.m.