

# Governance Committee

## Governance Committee

### Closed

UNH Holloway Commons - Cochecho Room

Date: 4/19/2018 at 9:00 AM to 10:30 AM (EDT)

Location: UNH Holloway Commons - Cochecho Room

Dial-in:

Visibility Setting: Public

Roster Visibility Setting: Public

Required: Yes

Agenda Posted: 4/12/2018 2:53 PM

Description:

## Meeting Summary

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### Attended Members

Amy Begg

James Burnett

Kenneth Moulton

Christopher Pope

J (Morgan) Rutman

### Meeting Minutes For Agenda Items

**Call to Order:** At 9:00 am, Vice Chair Ken Moulton opened the meeting and noted the presence of a quorum sufficient for the conduct of business. In addition to the committee members noted above the following trustees attended the meeting: Board Chair John Small, President Huddleston, and President Rubinstein. Also present was Ron Rodgers.

**Approval of Meeting Minutes:** On motion made by Trustee Pope and seconded by Trustee Begg, the committee unanimously approved the minutes for the meeting of February 1, 2018, as presented with the materials attached to the agenda for today's meeting.

**KSC After Action Review:** The Committee discussed the recommendation adopted at the meeting of February 1, 2018, to be presented to the Executive Committee at its next meeting (later this afternoon, April 19). Without presuming the outcome of the Executive Committee's consideration of the recommendations, the Committee decided Chair Kass Ardinger would work with Trustees Moulton and Pope and the Chancellor's office to draft proposals for addressing the issues assigned to the Committee for further review and consideration and present those proposals to the Committee at its meeting on June 21.

**BOT Policy on Conflicts of Interest:** The Committee reviewed the current Board of Trustees policy on conflict of interest and considered the proposed revisions relating to relationships and transactions with competitor institutions of higher education. It was suggested the proposal should have a clear effective date and, if effective prior to the next annual disclosure process, special notice should be sent to all Trustees with instructions for updating their current disclosure forms, if necessary. Following a brief discussion, Vice Chair Moulton asked the Chancellor's office to bring a final draft of the amendments to the next Committee meeting on June 21, for vote of approval and recommendation to the full Board of Trustees.

**BOT Annual Self-Assessment Surveys (GY2018):** The Committee reviewed the draft annual self-assessment surveys and agreed they should be administered as presented. Following a brief discussion of ways to improve participation rates, Vice Chair Moulton asked the Chancellor's office to distribute the surveys shortly after the close of tomorrow's full Board meeting, describe in the transmittal message the NEASC accreditation standard requiring the Board to have effective self-assessment process, and set the deadline for responses no more than two weeks following distribution. The Chancellor's office and Board Chair will monitor the returns and send out reminder notices as needed.

**Proposal for a Facilitated Self-Assessment Program:** The Committee further discussed and refined its recommendation to Board leadership for including in the next annual retreat a facilitated self-assessment discussion by the full Board of Trustees. It was agreed Committee Chair Kass Ardinger will work with Board Chair John Small and the Chancellor's Office to develop a program utilizing an experienced facilitator, lasting approximately 90 minutes, and building on the results of the annual self-assessment surveys.

**Committee Work Plan for GY2018:** The Committee reviewed the annual work plan and agreed the work is on track and the plan does not need to be amended at this time. Vice Chair Moulton asked the Chancellor's Office to include in the agenda materials for next meeting a list of the current mentorship assignments.

**Call for Further Business:** Vice Chair Moulton called for further business and hearing none, accepted a motion to adjourn the meeting, which motion was duly seconded.

**Adjourn:** The Committee having unanimously approved the motion, Vice Chair Moulton adjourned the meeting at 10:30 am.