



**DRAFT**

**REPORT OF THE FINANCIAL AFFAIRS COMMITTEE  
April 19, 2018**

The Financial Affairs Committee met at 12:30 p.m. on April 19, 2018, at the University of New Hampshire in Durham, NH. Present were Committee members Joseph Morone (Chair), Todd Black (Vice Chair), Bob Baines, Ted Dey, Morgan Rutman, Jamie Burnett, Wally Stevens, and Alex Walker; Trustees John Small, Amy Begg, Jacqueline Eastwood, Suzanne Foster, Chris Pope, Shawn Jasper, Scott Mason, Adam Geddis, and President Donald Birx, President Mark Huddleston, President Mark Rubinstein, Interim President Melinda Treadwell and Chancellor Todd Leach. Representing the Governor's Office was Rhonda Hensley.

A number of faculty, staff and students were also in attendance.

Chairman Morone called the meeting to order at 12:30 p.m. and noted the need for a non-public session later in the meeting. He stated that there was only one item on the consent agenda and there being no comments, called for a motion to approve.

**I. Approval of Consent Agenda** (Moved on recommendation of Trustee Dey and duly seconded)

**VOTED**, that the Consent Agenda be approved.

(The Committee voted unanimously to approve this motion)

The Items on the Consent Agenda are listed below:

- A. Approve minutes of the February 1, 2018 meeting

**End of consent agenda**

**II Actual and projected financial results, budgeting and multi-year modeling**

- A. Fall 2018 enrollment reports

Vice Chancellor Provencher shared data on the paid deposits as of April 17<sup>th</sup> this year with the same point in the admission cycle last year. The results vary by campus, and she pointed out that admission cycle is still open. Campus representatives provided additional information regarding their respective institutions, all noting that paid deposits tend to trend up in the last several weeks before the deadline. It was noted that paid deposits are not always a true indicator of enrollment because of summer melt, and that it is still very early in the cycle for readmit and transfer students.

B. Campus FY18 (P2) projected financial results and FY19-FY22 multi-year plan update

Vice Chancellor Provencher reviewed the updated “P2” projection. She said the projected system wide operating margin (OM) is projected to remain at the budgeted level however UNH is still looking to identify revenue improvements and/or cost savings of \$2 million which would improve the current operating margin projection.

Chairman Morone reviewed financial summaries by campus pointing out areas where each campus was performing better or worse than budgeted. The Committee discussed the reasons for the downward trends, the reasonableness of achieving targets for FY18 given the late point in the fiscal year and the likelihood of achieving targets in FY19.

1. Non-public session

At 1:45 p.m. the following motion to enter into nonpublic session was made by Trustee Morone. The motion was duly seconded and approved by roll call vote. In addition to trustees, system and campus administrators attended the non-public session.

**MOVED**, that the USNH Board of Trustees Financial Affairs Committee go into nonpublic session for the purposes of (1) discussing personnel issues including matters relating to collective bargaining, (2) discussing the hiring, dismissal, and compensation of certain public employees, (3) discussing strategic matters which if discussed in public could provide a competitive advantage to certain private interests to the detriment of the interests of the general community, and (4) consulting with legal counsel, as authorized by RSA 91-A:2, I (a) and (b) and 91-A:3, II (a), (c), and (d).

**Return to Public Session**

Upon a motion to exit nonpublic session, made by Trustee Black, duly seconded, and approved, Chairman Morone reconvened the public meeting at 3:50 p.m. and announced that the Committee discussed financial planning, management strategy and risk exposures. No actions were taken while in nonpublic session.

C. Process and timeline for the state operating budget request

Vice Chancellor Provencher discussed the timeline for the state operating budget request explaining that Financial Affairs Committee would be asked to approve guidelines at the June meeting. She said those guidelines would be used to develop the final document which will be submitted to the State by September 17, 2018.

Trustee Jasper suggested that the request show appropriation by campus and highlight how the state funding impacts in-state tuition.

*Given time constraints, the following items in the advance material were not discussed.*

2. Report on Synergy Efforts

**III. Capital Planning**

- A. Review State Capital Budget request
- B. Update on UNH Life Science initiative
- C. Review six-year capital plan
- D. Report of previously approved ongoing capital projects

**IV. Ongoing Systemwide Initiatives**

- A. Update on strategic procurement
- B. Enterprise Resource Planning

**V. Other Business**

- A. The Committee adjourned at 4:00 pm
- B. Next meeting date is April 19, 2018 at UNH