



EXECUTIVE COMMITTEE

JULY 13, 2017

SYSTEM OFFICE  
5 CHENELL DR., SUITE 301  
CONCORD, NH

MEETING MINUTES

Trustee Participants: John Small, Chair, Joe Morone, Vice Chair, Kass Ardinger, Todd Black, Jamie Burnett, Adam Geddis, Cathy Green, Mark Huddleston, Todd Leach, Mark Rubinstein, Morgan Rutman

Staff: Jim McGrail, Cathy Provencher, Ron Rodgers and Tia Miller

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**Call to Order**

Chair Small read the following for the determination of the basis for an emergency meeting.

Under the NH Right to Know Law, RSA 91-a:2, III (b), a governmental body such as this Executive Committee is authorized to meet by conference call when “immediate action is imperative and the physical presence of a quorum is not reasonably practical within the period of time requiring action.” In consultation with USNH General Counsel, it is my determination that a meeting by conference call is justified on the basis of the following facts:

- The individual members of this committee live and work in locations remote to any single meeting place;
- The committee’s next regularly scheduled meeting is August 17;
- Given the members’ various work and vacation schedules during the month of July, it is very hard if not impossible to gather a quorum of the committee members in a single place for a physical meeting;
- The opportunity that will be considered at this meeting developed only very recently and there is reason to believe it may not be available indefinitely; and

- The interests of Keene State College and USNH will be best served by the committee's expeditious consideration of the opportunity presented and, if acceptable, the committee's approval of the proposal with as much time as possible remaining prior to the beginning of the new academic year.

The meeting was called to order at 4:05 pm.

### **Nonpublic Session**

Trustee Rutman moved the following motion to go into nonpublic session at 4:35 pm, Trustee Dey seconded the motion. Roll call vote was taken and the motion carried unanimously.

*VOTED, that the USNH Board of Trustees Executive Committee go into nonpublic session for the purpose of discussing the appointment of a public employee as permitted under the New Hampshire Right to Know Law, RSA 91-A:3, II (a).*

At 4:40 pm the Executive Committee, on motion made and seconded, voted to come out of nonpublic session.

The following motion was moved by Trustee Black, seconded by Trustee Morone, roll call vote was taken and the motion carried unanimously.

*MOVED, the Executive Committee, acting pursuant to RSA 91-A:3, III, hereby seals the record of the vote taken in nonpublic session pertaining to a personnel matter; and FURTHER, such record shall be automatically unsealed at the time USNH issues a public announcement about the matter.*

### **Adjourn**

There being no further business the meeting was adjourned at 4:43 pm.

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[Supplemental information for the public record, relative to the July 13, 2017, motion, *Sealing the Record of Nonpublic Session*:

The following action was taken in nonpublic session.

**Motion to Appoint Dr. Melinda D. Treadwell as Interim President for KSC**

Moved by Trustee Rutman, Seconded by Trustee Dey, a vote was taken and the motion carried unanimously.

*MOVED, on recommendation of USNH Chancellor Todd Leach, the Executive Committee hereby appoints Dr. Melinda D. Treadwell to the position of Interim President for Keene State College, effective July 31, 2017, and continuing until the appointment of a permanent President, at an annual salary rate of \$265,000, and **FURTHERMORE**, reinstates Dr. Treadwell to her former KSC faculty position of associate professor with tenure, and **FINALLY**, authorizes Chancellor Leach to execute an appointment letter including the terms and conditions outlined below.*

[End of supplemental information]