

**UNIVERSITY SYSTEM OF NEW HAMPSHIRE  
BOARD OF TRUSTEES**

**Conditions Required for Opening Institutions for  
On-Campus Educational Programs**

**Report Form**

With the health and safety of the University System's students, faculty, employees, guests, and surrounding communities and state of New Hampshire as the foremost consideration, the Board of Trustees has identified certain conditions required for opening an institution for on-campus educational programs. Because some of the conditions are external to the institution and many involve factors subject to rapid and unpredictable change, the Presidents will provide an initial report and regular and frequent updates to the Board on the status of and changes in each of the conditions. The Presidents will immediately report to Board leadership all developments of concern and plan alterations that arise between updates, erring on the side of reporting when in doubt.

**To the President:**

For each condition, please consider all campuses and other locations where your institution owns, leases, or operates facilities, has employees, or provides programming to students or other members of the public, and check the boxes next to the conditions that have obtained at the time of your report.

- 1. The rates of publicly reported coronavirus infection and percentage of positive tests in New Hampshire support on-campus programming.
- 2. The plans, policies, procedures, and protocols in place to support the fall opening of my institution for on-campus programming comport with the current guidelines from the CDC and state of New Hampshire.
- 3. Reliable diagnostic testing capabilities and procedures sufficient to test and monitor the entire campus population prior to campus return, to test symptomatic people and contacts during the course of the school year, and to test random and appropriately targeted samples of the full campus community on a regular basis have been established and are available at my institution.
- 4. Resources and procedures for the rapid identification, and immediate isolation, treatment, and referral of infected individuals have been established and are available at my institution.
- 5. A coordinated process, involving campus, state, and regional public health resources, for rapid contact tracing and surveillance for both on and off-campus populations has been established and are available at my institution.
- 6. Sufficient provisions for physical spacing, cleaning, and personal protective equipment for all people in all campus facilities and activities have been made and are available at my institution.

- \_\_\_\_\_ **7.** Explicit conduct expectations and consequences for violation of those expectations, and required acknowledgement by all faculty, staff, students, contractors, and visitors have been established and are in force at my institution.
  
- \_\_\_\_\_ **8.** Before returning to campus all students will be required to sign an informed consent document that has been prepared in consultation with legal counsel.
  
- \_\_\_\_\_ **9.** We have developed a plan for responding to an outbreak on campus of COVID-19 that includes a specific number of positive tests that would trigger the plan, specific procedures for locking down and then managing the locked-down campus, adequate training for all relevant personnel, and will have tested the plan at least once before the start of the fall semester through table-top simulation.
  
- \_\_\_\_\_ **10.** The Governor's office and DHHS support our decision to open and our plan for opening the institution.
  
- \_\_\_\_\_ **11.** Our plan includes on-going metrics and triggers for determining when alterations will be made, including closing the institution to on-campus educational programs, if necessary.
  
- \_\_\_\_\_ **12.** We have established reasonable capability and capacity for the effective remote delivery of educational programs, both as an adjunct to the on-campus programs and a complete substitute in the event we are forced to close the on-campus programs prior to the end of the fall semester.

Respectfully submitted,

\_\_\_\_\_  
President \_\_\_\_\_

Date: \_\_\_\_\_

Please send copies of this report to:

Board Chair Joe Morone  
Board Vice Chair Jamie Burnett  
Board Secretary Kass Ardinger  
Trustee Liaison Chris Pope  
Trustee Liaison Cathy Green  
President Melinda Treadwell  
Police Chief Paul Dean  
General Counsel Ron Rodgers