



Policy Quick Links

PCard Policy

<https://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-usnh-purchasing-card-guides>

Travel Policy

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-travel>

Contracted Vendors - USNH

<http://finadmin.usnh.edu/forms/purchasing/contractlist.html>

Contracted Vendors – Keene State College:

<http://www.keene.edu/office/purchasing/assets/documents/contracted-vendor-list/download/>

Disputed Purchases Policy

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-111-disputed-pcard-purchase-process>

Generally allowable expenses while traveling

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-013-misc-reimbursable-travel-expenses>

Generally unallowable expenses while traveling

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-013-misc-reimbursable-travel-expenses>

Meals while traveling

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-007-travel-meals>

Meals while not traveling

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/08-009-meals-and-entertainment>

PCard Documentation and Record Retention

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-110-documentation-and-record-retention>

Purchasing Card Violations and Consequences

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-104-purchasing-card-violations-and-consequences>

Receipt Documentation

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-110-documentation-and-record-retention>

Terms of PCard Use

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-101-usnh-pcard-introduction>

Vehicle Rental

<http://www.usnh.edu/usnh-financial-services-policies-and-procedures/07-010-vehicle-rental-expenses>

Vehicle Rental Master Rental Insurance Guidelines

<https://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-108-vehicle-rental-insurance-pcard>

What can the PCard be Used For?

<https://www.usnh.edu/usnh-financial-services-policies-and-procedures/09-103-using-a-usnh-pcard>