

# University System of New Hampshire

## Meeting Book - Audit Committee

### MEETING AGENDA - June 27, 2024 at 10:45am

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#### I. Meeting Information

Physical location: UNH-Durham, Memorial Union

Building Room 338

Meeting URL: <https://unh.zoom.us/j/93479001929>

Call in: 1 305 224 1968

Meeting ID: 934 7900 1929

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#### II. Audit Committee Members

Gregg Tewksbury, Chair, M. Jacqueline Eastwood,

Vice Chair, Shawn N. Jasper, Mackenzie Murphy,

Peter T. Paul, Governor Sununu

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#### III. Call to Order

10:45 -  
10:50 am

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#### IV. Approval of Consent Agenda Items

MOVED, that the Consent Agenda Items be approved.

A. Approve Minutes of March 7, 2024 Meeting

1. AC 03-07-2024 DRAFT Minutes.pdf

B. USNH Conflict of Interest Policies and Related Management Processes

1. Conflict of Interest Memo June 2024.pdf

C. Accept Internal Audit Reports Issued

1. UNH Grants Subrecipient Monitoring Audit Report.pdf

2. KSC Student Accounts - Data Security Review Report.pdf

3. USNH Email Security Audit Report.pdf - Confidential

10:50 -  
11:35 am

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#### V. Items for Committee Consideration and Action

A. Approve FY2025 Meeting Schedule and Work Plan (10 mins)

MOVED, on recommendation of the Chief Administrative Officer, that the Audit Committee FY25 Meeting Schedule and Work Plan be approved.

1. FY25 Meeting Schedule & Work Plan.pdf

B. Approve FY2025 Internal Audit Plan / Review Internal Audit's FY2024 Annual Report (20 mins)  
MOVED, on recommendation of the Chief Administrative Officer, that the proposed Internal Audit Plan for FY25 be approved.

1. FY2025 IA Plan-IA FY2024 Annual Report.pdf

C. Approve Enterprise Risk Management (ERM) Annual Report and Assignment of Risks (15 mins)  
MOVED, on recommendation of the Chief Administrative Officer, that the Audit Committee recommends to the Executive Committee the adoption of the following motion: MOVED, on recommendation of the Audit Committee, the Executive Committee hereby formally assigns the top system wide risks identified in the GY 2025 annual ERM report to the appropriate Board committees, as specified in the attachment, for purposes of oversight.

1. ERM transition page.pdf

2. USNH ERM Report GY 2025.pdf

3. ERM process and roles motion sheet for AC.pdf

11:35 am -  
12:00 pm

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VI. Items for Committee Consideration and Discussion

A. Receive GLBA compliance update (10 mins)

1. GLBA Update.pdf

B. Self-assess Audit Committee effectiveness (5 mins)

1. Audit Committee Self-evaluation Results 2024.pdf

C. Review Internal Audit Charter (5 mins)

1. Internal Audit Charter and summary sheet.pdf

D. Review Audit Committee Charter (5 mins)

1. Audit Committee Charter and summary sheet.pdf

12:00 -  
12:15 pm

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VII. Non-Public Session

MOVED, that the Audit Committee go into non-public session for the purpose of discussing: (1) matters which if discussed in public would likely affect adversely the reputation of a person or persons, who are not members of this committee and (2) consideration of pending claims or litigation as

authorized by RSA 91-A:2, I(b) and 3, II(c) and (e).

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## VIII. Other Business

A. Chair or Committee comments

B. Next scheduled meeting: October 24, 2024 at  
Keene State College

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## IX. Adjourn