The timecard add-ons:

A number of add-ons or tabs can appear at the bottom of the timecard:

- **Totals** — Displays totals for selected time spans and timecard columns. This includes worked hours, overtime (if applicable) and time off utilization.

- **Accruals** — Displays the accruals information such as sick and vacation. The information that appears depends on the time period that you select in the timecard. Note: Actual Time Off column in accruals represents all time earned, taken and planned – it may not reflect what your currently vested amount is (see Dataview job aid for more.)

- **Historical Corrections** — Enables you to verify the results of pending and saved historical corrections. These are corrections that were made to your time card after the close of a prior pay period.

- **Audits** — Displays audit details, including comments, corrections, requests, timecard sign-offs and approvals that have been posted to a timecard. This tracks actions that occurred within the pay period (different from Historical Corrections.)

When viewing add-ons, note the following:

- You can change the order of the column width.

- Click the maximize-minimize icon to maximize the tabs area and click it again to minimize it.

- Click X to close the add-on.