

UTILITIES DISTRIBUTION TECHNICIAN I

Function of Job:

Under general supervision of designated supervisor, perform duties related to the design, installation, repair, maintenance and operation of water and steam distribution systems.

Characteristic Duties and Responsibilities:

1. Inspect, repair, maintain and operate campus distribution systems for potable water, heating water supply and return, domestic hot water supply and return, chilled water supply and return, storm water, waste water, steam and condensate
2. Inspect, maintain, and repair sewage lift stations in good working order.
3. Inspect, maintain, and repair and maintain underground utility tunnels, trenches, and pits.
4. Maintain records and reports regarding utilities distribution systems as required.
5. Assist Engineering consultants and project managers in condition assessment.
6. Coordinate and work with town public works staff in potable water and waste systems operation, hydrant flushing, maintenance and repair.
7. Install and maintain hydrant meter boxes for temporary water service to construction projects.
8. Follow applicable departmental safety policies.
9. Participate in institutional professional development and training
10. Perform related duties as assigned.

Minimum Acceptable Qualifications:

1. High school graduation or equivalent.
2. One year utility distribution system experience or similar experience such as plumbing, or welding.
3. Knowledge of applicable codes and ordinances.
4. Valid motor vehicle operator's license.
5. Computer skills as required by department.
6. Sufficient strength and physical dexterity to perform duties and responsibilities of this job, including heavy work with exposure to inclement weather for prolonged periods of time.
7. Ability to work in confined spaces.
8. Ability to wear and use personal protective equipment as needed.
9. Willingness to respond to emergency situations and be on-call carrying pager/cell phone outside normal work hours

Additional Desirable Qualifications:

1. New Hampshire plumber's license.
2. Potable water distribution certificate.
3. Welding skills.

9/30/2013

System Approval

8/12/2013

Effective Date

This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.

* Revised - original approved 3/20/2000 and revised 8/8/2005 as Utilities Technician.