

THERAPEUTIC RECREATION SPECIALIST *

Function of Job:

Under administrative direction of Director or other designated supervisor, provide therapy to clients, plan and implement therapeutic recreation programs, interventions and related services for individuals with disabilities and others providing services in a variety of settings, such as community facilities, hospitals, schools and homes; and coordinate vendor contracts as assigned.

Characteristic Duties and Responsibilities:

1. Provide therapy services and therapeutic recreation services to clients in homes or community settings.
2. Plan and implement safe, accessible recreation and sports activities.
3. Perform formative program evaluation.
4. Assess needs and plan intervention for individuals with disabilities.
5. Describe and present therapeutic recreation services to consumers, families, and colleagues, related services and community service providers, private sector and school systems.
6. Coordinate contracts with vendors seeking community based therapeutic recreation services and manage all contract requirements, including staffing, billing, and documentation.
7. Provide resource and referral information as appropriate.
8. Consult on universal/accessibility design in a variety of settings.
9. Recruit and supervise volunteers and supervise staff as assigned.
10. Supervise students on internship and practicum experiences.
11. Maintain records and reports as required.
12. Participate in institutional professional development and training.
13. Perform related duties as assigned.

Minimum Acceptable Qualifications:

1. Bachelor's degree in therapeutic recreation, education, or related field and two years of experience in therapeutic recreation.
2. Certified Therapeutic Recreation Specialist or eligible for the exam from the National Council for Therapeutic Recreation Certification.
3. Licensed by the New Hampshire Allied Health Board to practice as a Recreational Therapist.
4. Knowledge of state and federal regulations concerning persons with disabilities.
5. Supervisory and interpersonal skills.
6. Valid driver's license.
7. Effective written and oral communication skills.
8. Problem solving skills.

Additional Desirable Qualifications:

1. Master's degree in education or related field.
2. Working knowledge of a wide range of adaptive sports and adaptive equipment.
3. Five years of experience in therapeutic recreation.

7/5/2011 _____
System Approval

5/16/2011 _____
Effective Date

This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.

* Revised - Original approved 11/20/84, revised 2/13/85, 8/26/86, and 8/5/02.