

## THEATRE TECHNICIAN\*

### **Function of Job:**

Under general supervision of designated supervisor or faculty member(s), to be responsible for providing/supervising assigned technical support functions associated with the presentation of performing arts events at a college/university theatre, which may include lighting, sound, staging, design, scene/properties, construction, design/fabrication or alteration of costumes.

### **Characteristic Duties and Responsibilities:**

1. Hire, train and supervise in-house theatre staff, which may include house managers, stage managers, lighting/sound technicians, costume shop personnel.
2. Provide technical support functions and manage backstage operations for performing arts events.
3. Supervise the use of technical support equipment, including lighting, sound and staging equipment.
4. In consultation with appropriate staff members, design costumes for productions and supervise costume shop operations with responsibility for construction, alteration, borrowing and rental of all costume needs.
5. Provide for maintenance and inventory control of supplies, specialized lighting, sound/staging equipment and/or costume shop equipment, and recommend appropriate systems renovations, alterations and acquisitions of new equipment/supplies, as necessary.
6. Coordinate technical details associated with presentation of events, including arranging for maintenance service, as needed, and scheduling of crew and technicians.
7. Act as liaison for all inside and outside users of facility, involving: supplying necessary advance information; providing for technical needs during set-up, run and load-out; arranging for post-production clean-up; conducting inventory and billing for missing or damaged items.
8. Provide design techniques assistance, as required.
9. Perform related duties, as assigned.

### **Minimum Acceptable Qualifications:**

1. Bachelor's degree in Theatre Technology or related field and two years of experience working on various types of performing arts events or two years post-high school education in related field and four years of similar experience.
2. Working knowledge of theatrical lighting, sound, carpentry and organizational structure or clothing/costume and crafts construction, alteration and maintenance, as applicable.

7/21/94

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System Approval

7/21/94

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Effective Date

**This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position**

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\* Revised - original approved 9/28/83 and revised 7/28/89.