

SUPERVISOR OF MARINE OPERATIONS/SHIP'S CAPTAIN*

Function of Job:

Under administrative direction of designated administrator, responsible for maintaining the safety, effectiveness and efficiency of marine operations at the Institute of Marine Science and Ocean Engineering, and to serve as Ship's Captain.

Characteristic Duties and Responsibilities:

1. Administer the office of Marine Operations, which involves acting as chair of the Marine Vessel Board, serving as a member of the Marine Safety Board and scheduling all operations of the R/V Jere A. Chase.
2. Serve as ship's captain for the R/V Jere A. Chase, with responsibility for navigation, operation and maintenance of the vessel and associated equipment.
3. Assist scientists, engineers and other researchers in completing marine-oriented research projects.
4. Familiarity with and enforcement of safety regulations during vessel operation to ensure safety of passengers/crew.
5. Maintain familiarity with all current Coast Guard and state regulations for vessel operation and ensure compliance with same.
6. Hire, train, evaluate, supervise and assign work to ship's mate, small craft supervisor and other staff or students, as assigned.
7. Perform other related duties, as assigned.

Minimum Acceptable Qualifications:

1. Bachelor's degree in Marine Science and five years of experience in sea science operations.
2. U.S. Coast Guard Operator's license.
3. Familiarity with Coast Guard and state rules and regulations for vessel operation.
4. Administrative and supervisory abilities.
5. Knowledge of marine machinery, navigation, diving, vessel handling and marine photography.
6. Ability to react to meet emergency situations.
7. Sufficient strength and physical dexterity to perform duties and responsibilities of this job, including heavy work with exposure to inclement weather conditions for prolonged periods of time.
8. Must be able to wear and use appropriate personal protective equipment, as necessary.
9. Must pass drug and alcohol screening tests as mandated by Department of Transportation agency regulations.

Additional Desirable Qualifications:

1. Master's degree in Marine Science
2. Experience as a professional ship's captain.
3. Familiarity with local coastal environment and weather conditions.

12/6/04

System Approval

12/6/04

Effective Date

This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.

* Revised – Original approved 5/17/76 as “Ship’s Captain” and revised 9/8/87 and 3/25/94

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