

NUTRITIONIST *

Function of Job:

Under general supervision of designated supervisor, to assist in providing a comprehensive/outreaching nutrition education program for students and/or staff.

Characteristic Duties and Responsibilities:

1. Provide nutrition counseling and education to students both individually and in groups such as residence halls, athletic teams and campus organizations.
2. Build nutrition information system through development, organization and design of nutrition education materials and acquisition of books and literature.
3. Revise, update and maintain menu systems data base through recipe corrections and new recipe additions, including calorie calculations for individual servings.
4. Coordinate and conduct programs/workshops related to nutrition for students and staff.
5. Evaluate new products and educational materials related to nutrition.
6. Write educational news items for campus publication and provide information for and supervise the publishing of nutritional newsletters.
7. Plan, coordinate and provide additional information and displays to enhance appropriate special events.
8. Supervise dietetic students on independent studies, projects, and internships.
9. Hire, supervise and assign work to students as assigned.
10. Serve as a consultant to clinical teams and departments, such as Health Services and Dining Services.
11. Perform related duties as assigned.

Minimum Acceptable Qualifications:

1. B.S. degree in Nutritional Science and one year of related experience **or** completion of an ADA internship.
2. Current registration **or** eligibility for registration with American Dietetic Association.
3. Counseling and Nutrition Education skills acquired through completion of Plan IV requirements.
4. Familiarity with a computerized food systems program.
5. Knowledge of computer technology in particular scheduling, word-processing, graphics and design software.

Additional Desirable Qualifications:

1. Experience in a test kitchen and/or quantity institutional or commercial food production facility.
2. Master's degree in related field.

6/29/98

System Approval

6/29/98

Effective Date

This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.

* Revised - Original approved 9/23/87 as "Dietitian."