

LPN - CLINICIAN*

Function of Job:

Under general supervision from physicians and/or supervising nurse, to provide nursing services at a clinical level requiring the application of elementary nursing principles, but not the full professional range of services administered by a registered nurse.

Characteristic Duties and Responsibilities:

1. Be responsible for assisting in the efficient operation of an assigned clinical area, including organizing appropriate charts, lab slips and x-ray reports for physicians' daily schedule.
2. Maintain necessary clinical files/records and re-stock medical/office supplies, as required.
3. Assist physicians in performing pre-employment physical examinations and other assigned duties requiring a knowledge of elementary nursing procedures.
4. Assist in administering medications and supply pertinent information relating to medication.
5. Make appointments with physicians for patients and arrange for outside consultations, as required.
6. Evaluate/treat outpatients in simple cases where it is not necessary to consult a registered nurse or physician.
7. Collect lab specimens, including urinalyses, stool cultures and throat cultures.
8. Locate results of laboratory tests/x-rays and provide information, as required.
9. Perform other related duties, as assigned.

Minimum Acceptable Qualifications:

1. Graduation from a state approved school for Practical Nurses.
2. Possession of a valid license as a LPN by the state of New Hampshire.
3. Some knowledge of clinical procedures.

5/4/95

System Approval

5/4/95

Effective Date

This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.

* Revised - Original approved 4/18/75.