

GROUNDS LEAD WORKER  
(ASSISTANT GROUNDS SUPERVISOR)\*

Function of Job:

Under general supervision of designated supervisor, to lead and assign work to a crew of grounds maintenance workers.

Characteristic Duties and Responsibilities:

1. Supervise and instruct grounds maintenance crew in road grading and repair, sprinkling, street cleaning, snow removal and drainage, as required.
2. Assist in supervising the care and maintenance of lawns, shrubs and hedges, tree removal, planting and spraying.
3. Supervise grounds maintenance crew in campus clean-up projects, and assist in moving/special events projects as required.
4. Assist in supervising weed eradication.
5. Operate all related equipment and make necessary repairs, as required.
6. Perform periodical inspections of all assigned work areas.
7. May be required to report to work under emergency conditions, as necessary.
8. May design, install and supervise installation of brick, concrete or paved walkways, estimating and ordering materials, as required.
9. May supervise students and/or temporary staff.
10. Perform related duties as assigned.

Minimum Acceptable Qualifications:

1. Three years of related experience.
2. Supervisory ability.
3. Knowledge of operating related machinery.
4. Current driver's license for state of New Hampshire, or valid commercial class B motor vehicle license if required.
5. Sufficient strength and physical dexterity to perform duties and responsibilities of this job, including heavy work with exposure to inclement weather conditions for prolonged periods of time.
6. Ability to perform brick laying work if required by department in which employed.
7. Must be able to wear and use appropriate personal protective equipment as necessary.
8. New Hampshire pesticide applicator's license.

Additional Desirable Qualifications:

1. High school graduation or G.E.D.

5/13/92  
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System Approval

5/13/92  
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Effective Date

**This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.**

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\* Revised - original approved 1/16/75 as "Grounds Lead Worker (Assistant Grounds Foreman)" and revised 8/10/75, 12/11/80, and 7/29/83 as "Grounds Lead Worker (Assistant Grounds Supervisor).