

GENERAL MAINTENANCE WORKER

Function of Job:

Under direct supervision of designated supervisor, to perform and/or coordinate a variety of basic skilled tasks involving carpentry, painting, welding, and/or mechanical trades.

Characteristic Duties and Responsibilities:

1. Perform basic repair and maintenance tasks in carpentry, painting, welding, or mechanical trades, requiring some skill but not license or journey experience.
2. Maintain tools and equipment required for utility tasks.
3. Handle emergency repairs in designated areas.
4. Perform triage for unspecified work orders as assigned.
5. May fill in with night or weekend boiler duties.
6. May supervise student and/or hourly employees.
7. Maintain records as needed.
8. Perform related duties as assigned.

Minimum Acceptable Qualifications:

1. Trade or vocational training.
2. Two years' experience in one or more trades.
3. Willingness to learn new skills and methods.
4. Sufficient strength and physical dexterity to perform duties and responsibilities of this job, including heavy lifting.

12/20/85
System Approval

12/20/85
Effective Date

This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.