

## FINISH CARPENTER \*

### **Function of Job:**

Under general supervision of designated supervisor, to fabricate and prepare for finishing various wood, composition and plastic structures, and fixtures for field installations.

### **Characteristic Duties and Responsibilities:**

1. Cut, shape, and assemble wood, composition, and/or plastic sections with shop tools and equipment such as planers, jointers, shaper, routers, sanders, and various power saws.
2. Assemble prepared components for various structures, including chairs, desks, cabinets, bookcases, picture frames, and paneled doors.
3. Prepare structures for finish applications by planing, shaping and sanding; using hand and power tools.
4. Read and interpret plans, sketches, and shop drawings for milling and fabrication.
5. Prepare materials estimates as directed by supervisor.
6. Determine type and dimensions of wood stock to be used.
7. Maintain and clean equipment and work area.
8. May perform work of carpenter as assigned.
9. May act as Lead Carpenter in absence of Lead Carpenter or Supervisor.
10. May direct work of student workers as assigned.
11. Perform related duties as assigned.

### **Minimum Acceptable Qualifications:**

1. Trade school graduation, or equivalent, and four years of experience as finish carpenter, boat builder, or cabinet maker.
2. Knowledge of shop practices and skill in using shop tools and equipment.
3. Skill in cabinet making.
4. Ability to read blueprints and translate into fabricated products.
5. Sufficient strength and physical dexterity to perform related duties and responsibilities of this job, including heavy lifting.
6. Valid motor vehicle operator's license if required.

### **Additional Desirable Qualifications:**

1. Willingness to keep informed of new materials and methods in this trade.

12/11/86

System Approval

12/11/86

Effective Date

**This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.**

\* Revised - Original approved as Carpenter-Millman on 3/7/75; revised 8/10/75, 3/5/79 and 1/7/80 as Carpenter-Millwright; revised 12/11/80 as Finish Carpenter.