

ASSISTANT SUPERVISOR - PLUMBER/PIPEFITTERS*

Function of Job:

Under general supervision from a designated supervisor, to direct and/or lead and assign work to Plumbers/Pipefitters in the installation, maintenance and repair of heating/plumbing systems.

Characteristic Duties and Responsibilities:

1. Repair/maintain heating, plumbing, steam water and drainage systems.
2. Correct openings in walls/floors in order to accommodate pipe and pipefittings.
3. Repair, install and replace plumbing fixtures, such as sinks, water closets, showers, heaters, hot water tanks and other related fixtures.
4. Assemble/install valves, pipefittings and pipes, including installation, as required.
5. Using necessary equipment, clear, thaw, drain and unplug stopped or blocked plumbing systems.
6. Determine appropriate sizes, locations, tools and methods of solving plumbing/pipefitting problems.
7. Maintain/service equipment used in performance of duties.
8. Perform welding, hazing, cutting, threading, bending and other normal plumbing/pipefitting techniques, using appropriate tools and methods.
9. Assist in the direction/assignment of work to subordinates.
10. Verify/approve material requisitions of employees being supervised and check time cards.
11. Act for the supervisor during his/her absence.
12. Perform other related duties, as assigned.

Minimum Acceptable Qualifications:

1. Technical/vocational school graduation or equivalent apprenticeship and four years of experience at the journey level.
2. Possession of appropriate license, if required by law.
3. Must be knowledgeable of applicable codes and ordinances.
4. Supervisory ability.
5. Sufficient strength and physical dexterity to perform duties and responsibilities of this job, including heavy work with exposure to inclement weather for prolonged periods of time.
6. Must be able to wear and use appropriate personal protective equipment, as necessary.

Additional Desirable Qualifications:

1. Supervisory experience.

10/27/95

System Approval

10/27/95

Effective Date

This document is a generic classification specification of the University System of New Hampshire. Its purpose is to describe the representative responsibilities and general level of complexity, and it is not a substitute for the specific job description of the individual position.

* Revised - original approved 1/16/75 as "Assistant Foreman" and revised 12/11/80 and 9/14/83 under present title.