

USNH Cybersecurity Committee Charter

Responsible Executive/University System Officer: Chief Information Security Officer

Responsible Office: ET&S Cybersecurity GRC

Approved Distribution: Public

Status: IN FORCE

1. Cybersecurity Committee Charter

As adopted by the Office of the CIO on June 17th, 2024. This Cybersecurity Committee Charter for the University System of New Hampshire has been adopted.

2. Purpose and Policy

The Cybersecurity Committee's primary purpose shall be to assist the Chief Information Officer (CIO) and the Chief Information Security Officer (CISO) to achieve their vision and mission objectives and support their work to act on behalf of the USNH President's Council in fulfilling the responsibility to establish and administer a cybersecurity policy and programs with respect to USNH's information technology use and protection of its data. The Committee will ensure appropriate, timely and broad USNH community engagement with cybersecurity initiatives.

3. Composition

The USNH CISO will serve as Chair of the Committee, with the Director of Cybersecurity GRC serving as alternative chair as needed. The Committee will include nine (9) standing members across the USNH community. The USNH Office of the General Counsel will provide the Committee with legal guidance. The USNH Office of Internal Audit will provide the Committee with general guidance.

- Chief Information Security Officer
- Director Cybersecurity Governance, Risk and Compliance
- Director Cybersecurity Operations
- Enterprise Technology and Services Technical Architect
- USNH Human Resources Representative
- Keene State College Representative
- Plymouth State University Representative
- University of New Hampshire Representative
- Sponsored Programs Administration Representative

- USNH Legal Counsel
- USNH Internal Audit

The Committee can appoint additional Committee members and/or fill vacancies occurring on the Committee.

4. Meetings and Minutes

The Committee shall hold such regular or special meetings as its members shall deem necessary or appropriate. Minutes of each meeting of the Committee shall be prepared and distributed to each member of the committee and stakeholders as identified by the Committee, as well as posted on the Cybersecurity Committee's secure site.

5. Authority

The USNH Cybersecurity Committee is committed to working with the USNH community to enable the cybersecurity program across USNH. The Committee shall have the authority to recommend enhancements to the cybersecurity program and solutions to reduce organizational cybersecurity risk.

6. Responsibilities and Goals

The Committee shall be responsible to support the CIO and CISO in meeting their vision and mission objectives as they related to cybersecurity and support their work on the following:

- Cybersecurity Governance – To provide guidance, advice and recommendations on policies, standards, procedures, and plans intended to improve the cybersecurity posture of USNH
- Cybersecurity Incident Response – To review and provide guidance, advice and recommendations of the policies and procedures of USNH in preparation for responding to any incidents involving USNH information or information technology resources, including suspected data breaches, compromised accounts or lost or stolen equipment.
- Cybersecurity Risks – To advise CIO and CISO of cybersecurity risks related to its information technology systems and processes, including privacy, network security, data security. Periodic and Annual Reports – To review USNH's annual cybersecurity risk report.

7. Document History

Effective Date: 17 June 2024

Drafted: Dr. David Yasenchock, Director Cybersecurity GRC, 14 May 2024

Revised, USNH Cybersecurity GRC Standards Committee, 30 May 2024

Revised, formatting K Sweeney, 1 July 2024

Reviewed by: Dr. David Yasenchock, Director Cybersecurity 17 June 2024

Approved by: Thomas Nudd, Chief Information Security Officer, 17 June 2024