## **New EPAF Trapping**

**#Warning# Person is Time Entry Approver - Find a Replacement Immediately.** For timesheet org approvers Banner requires a single position where there is a one to one relationship between the position and the employee (pooled positions are not allowed). Problems occur when the employee identified as a time sheet org approver vacates their position because Banner records their position as 'vacant'. When a position is 'vacant' proxies cannot extract or approve time. We have created a new trapping (#58) to issue a warning to the EPAF initiator when this situation exists so that they can be proactive and take corrective action. The warning will read:

#Warning# Person is Time Entry Approver - Find a Replacement Immediately. This trapping is active as of May 16, 2007 for any EPAF with a TERM or LEAVE step.