

Curtailed Operations

The weather is turning colder and all in New England know that at some point it will snow. Occasionally, snow or other conditions cause USNH/UNH officials to interrupt our daily routines with curtailed or cancelled operations. When this occurs, depending on the day or the week, these interruptions have an impact on our payroll processing. Follow the links to the Curtailed Operations plans for B2 PHATIME entry and WTE.

It is important to realize that the shift of time entry from the campus or BSC to WTE will impact the communications that are necessary when operations are curtailed or cancelled. We will communicate changes or important information as follows:

- To a list of individuals for PHATIME entry impacts
- To WTE employees/approvers/proxy via the WTE special email function

Thanks in advance for your assistance throughout the fall and winter months to ensure that employees in your areas are able to be paid, that they are paid accurately for time worked and that the payment occurs on time.